

KMCT
DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

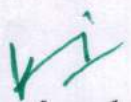
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

TO WHOM SO EVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.




Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam



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**MINUTES OF THE MEETING OF THE
COLLEGE CURRICULUM COMMITTEE
(2020-21 to 2016-17)**



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ACADEMIC YEAR

2020-2021



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Minutes of meeting

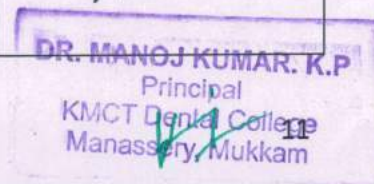
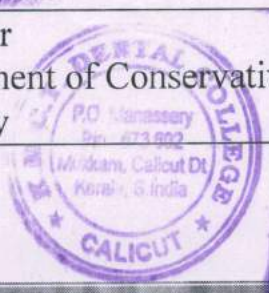
Name of Meeting	Curriculum committee meeting
Date 9-07-2020	Venue Principals chamber

AGENDA

- Faculty PHD program enrolment
- Online classes & assignments
- Proposal for outcome based education

DETAILS OF TEAM MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
1. Dr Manoj Kumar KP	Principal, HOD Oral and maxillofacial surgery	
2. Dr Harish Kumar V V	HOD Department Of Periodontics	
3. Dr Binu Purushothaman	HOD Department of Orthodontics	
4. Dr Rajeesh Mohammed	HOD Department of Oral Pathology and microbiology	
5. Dr Sheejith M	HOD Department of Prosthodontics	
6. Dr Dhanya M	HOD Department of public health dentistry	
7. Dr Elsy P Simon	Professor Department of Conservative Dentistry	





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8. Dr Mariam Raheema	Reader Department of Pedodontics	
9. Dr Sameera G Nath	Curriculum committee co ordinator	
10. Adithya Lakshmanan	Student Representative	

Sl no	Minutes of meeting
1.	Encourage faculty to enroll in PHD programme.
2.	Exemption of the extension posting of senior batch interns who completed posting in all departments considering the covid scenario.
3.	Commencement of fresh batch interns duty from this Monday onwards
4.	Fresh batch interns should report for duty after undergoing covid test.
5.	All interns were directed to sign attendance register on or before 8:15am
6.	Online classes for non-exam going batch should be commenced
7.	Online assignments should be given for every topic for UG students
8.	Online internal exam answer key be posted by every department
9.	Proposal for outcome based education is made
10.	Advised to follow Learn until learn system for the uplift of slow learners

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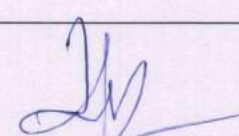
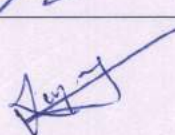
MINUTES OF MEETING

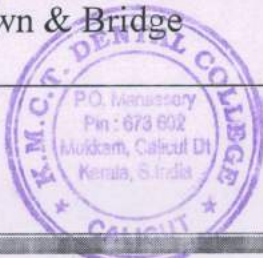
Name of Meeting	Curriculum committee meeting
Date 09-06-2021	Venue Principal's chamber

AGENDA

- Timely identification of slow learning students
- Edpuzzle as a tool to give assignments
- Conduct of online exam

DETAILS OF TEAM MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
1. Dr Manoj Kumar KP	Principal, HOD Department of Oral and Maxillofacial Surgery	
2. Dr Harish Kumar	HOD Department of Periodontics	
3. Dr Binu Purushothaman	HOD Department of Orthodontics	
4. Dr Rajeesh Mohammed	HOD Department Of Oral Pathology And Microbiology	
5. Dr Sheejith M	HOD Department of Prosthodontics and Crown & Bridge	



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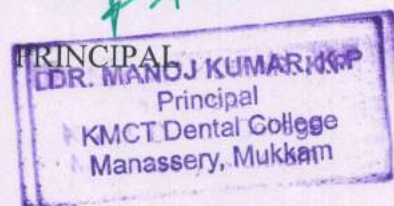
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6. Dr Dhanya M	HOD Department Of Public Health Dentistry	
7. Dr Ramesh Kumar	HOD Department of Conservative Dentistry	
8. Dr Amith Adyanthaya	Professor Department of Pedodontics	
9. Harinarayanan	Student Representative	

Sl no	Minutes of meeting
1.	Discuss and decide that all final year BDS part-1 and part-2 subjects, conducted in respective departments shall be taken as the mark of first internal exam. Only the second internal practical exam shall be conducted for the whole batch as for the time table notified by the principal.
2.	All HODs shall conduct special internal exams theory or practical for students in genuine situations with the permission of principal
3.	Members suggested that study leave for more than 12 days need not be sanctioned for students .
4.	Timely identification of slow learning students should be followed strictly
5.	Dr Rajeesh suggested that during the conduct of online exam students should place all gadgets away from them and keep the video on during the examination hours
6.	Principal instructed that all the faculties should use LMS integrated platform like Edpuzzle as a tool to give assignments for the students.

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ACADEMIC YEAR
2019-2020



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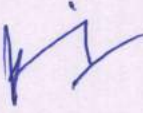
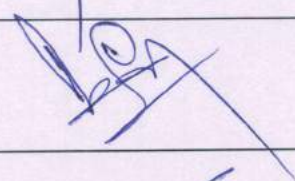
MINUTES OF MEETING

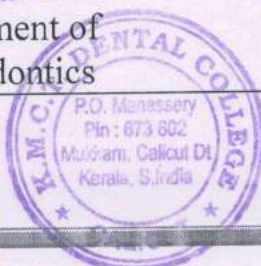
Name of Meeting	Curriculum committee meeting
Date 7-08-2019	Venue Principals chamber

AGENDA

- New hostel facility for girls
- Antiragging committee, squad and cell
- Induction programme

DETAILS OF TEAM MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
1. Dr Manoj Kumar KP	Principal, HOD Oral and maxillofacial surgery	
2. Dr Harish Kumar V V	HOD Department of Periodontics	
3. Dr Binu Purushothaman	HOD Department of Orthodontics	
4. Dr Rajeesh Mohammed	HOD Department of Oral Pathology and microbiology	
5. Dr Sheejith M	HOD Department of Prosthodontics	



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6. Dr Arun Paul	For HOD Department of public health dentistry	
7. Dr Elsy P Simon	Professor Department of Conservative Dentistry	
8. Dr Mariam Raheema	Reader Department of Pedodontics	
9. Dr Sameera G Nath	Curriculum committee co ordinator	
10. Dona Elizabeth Sam	Student Representative	

Sl no	Minutes of meeting
1.	Classes will commence by next week
2.	New hostel for girls will open for occupancy
3.	Induction programme to be co-ordinated by Dr Arun Paul
4.	Antiragging committee, squad and cell to be made functional
5.	Classes will commence by next week
6.	New first year PGs to start working on topic selection
7.	2 nd year PG students to submit modification(if present) to KUHS urgently
8.	Condonation is 5% and minimum attendance needed is 75% from 2016 batch onwards
9.	2 nd BDS time table shall be modified for the next batch of students



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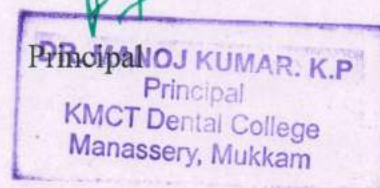
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2018-2019



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MINUTES OF MEETING

NAME OF MEETING: CURRICULUM COMMITTEE MEETING

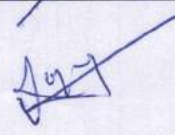
DATE:05/09/2018

VENUE: PRINCIPAL CHAMBER

AGENDA

- Waiving off tuition fees of UG rank holders
- Reshuffling of staff incharges
- PG student working timings

DETAILS OF TEAM MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
1. Dr Manoj Kumar KP	Principal, HOD Oral and maxillofacial surgery	
2. Dr Harish Kumar V V	HOD Department of Periodontics	
3. Dr Binu Purushothaman	HOD Department of Orthodontics	
4. Dr Rajeesh Mohammed	HOD Department of Oral Pathology and microbiology	



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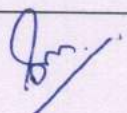
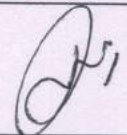
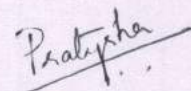
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5. Dr Sheejith M	HOD Department of Prosthodontics	
6. Dr Dhanya M	HOD Department of public health dentistry	
7. Dr Ramesh kumar	HOD Department of Conservative Dentistry	
8. Dr Prathyusha	HOD Department of Pedodontics	
9. Dr Sameera G Nath	Curriculum committee co ordinator	
10. Pooja Udayan	Student Representative	

MINUTES OF MEETING

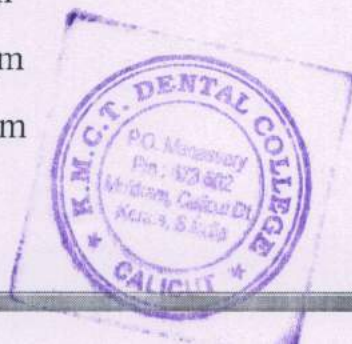
- Principal congratulated all teachers on their successful achievements in KUHS MDS part 2 rank holders in various specialties
- It has been proposed to waive off tuition fees of UG rank holders for the academic year as
 - 1st rank-100%
 - 2nd rank-50%
 - 3rd rank-25%

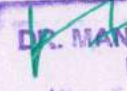
And for PGs to felicitate with gold medals

1st rank-8gm

2nd rank-6gm

3rd rank-4gm




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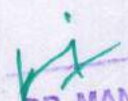
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- First BDS classes are expected to commence on 12-Sep-2018. All committees like anti ragging committee need to be made active and orientation class to be planned.
- Poor academic performance and shortage of attendance of several students of second BDS supply batch is noted and strict measures are taken to maintain the attendance percentage to 80% and above from first September 2018 until the end of academic year .
- Students who lack sufficient attendance in a department should be permitted to work in that Dep on public holidays; provided they completed the necessary quota in the parent department.
- Reshuffling of staff incharges of each batch was done .The revise list is as follows
 - a) 1st BDS – Dr Mayeesh R, Dr Hiba Ummer
 - b) 2nd BDS –Dr Ravi S V ,Dr Roshy George
 - c) 3rd BDS-Dr Swapna Honward,Dr Naseem K T
 - d) 4th BDS part-1- Dr Dhanya M, Dr Ashir
 - e) 4th BDS part-2-Dr Mariyam R, Dr Elsy simon
 - f) Interns –Dr Hareesh K, Dr Benny J
 - g) PGs-Dr Auwsaf Ahsan
- Any department PG student working beyond college hours is hereby instructed to submit request letter to principal through HOD.
- Any student failing to appear for internal exam shall not be encouraged to re write the mixed internal exam




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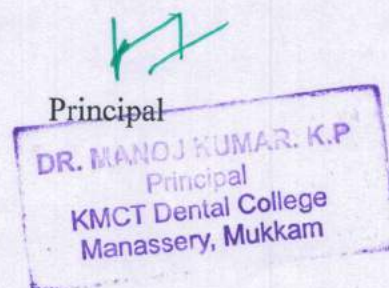
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MINUTES OF MEETING

NAME OF MEETING: CURRICULUM COMMITTEE MEETING

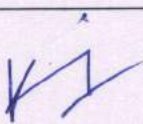
DATE: 11/04/2019

VENUE: PRINCIPAL CHAMBER

AGENDA

- To include revaluation system in the university
- Suggestions for tuition for weak students
- PG model exam

DETAILS OF TEAM MEMBERS

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1. Dr Manoj Kumar KP	Principal, HOD Oral and maxillofacial surgery	
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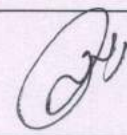
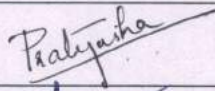
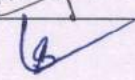
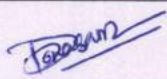
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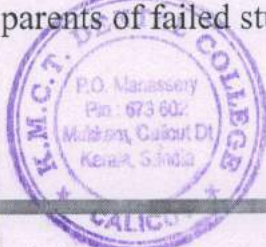
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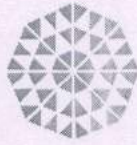
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7. Dr Ramesh kumar	HOD Department of Conservative Dentistry	
8. Dr Prathyusha	HOD Department of Pedodontics	
9. Dr Sameera G Nath	Curriculum committee co ordinator	
10. Dona Elizabeth Sam	Student Representative	

MINUTES OF MEETING

- To include revaluation system in the university and principal agreed to put this matter forward in the upcoming university principal's meeting
- Students with internal marks not up to the criteria not up to the criteria should not be given any chance to appear for university exams.
- Suggestions for tuition for weak students were put forward.
- 3 months attendance report of exam going and non-exam going subjects to be published in the notice board.
- PG model exam are scheduled to commence from April 20th 2019
- Study holidays for PGS are at the discretion of HODs
- Issue of Circular regarding postings of PG students in all departments according to their curriculum.
- Failed students should compulsorily have worked for minimum of 3 months and complete the required quota and should write internal exam in the failed subject to reappear for KUHS exam.
- To call PTA meeting for parents of failed students and students who lag attendance



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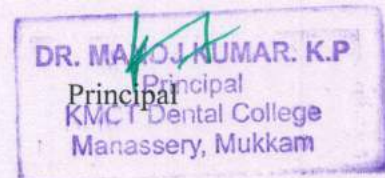
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- To consider taking separate classes for regular and supplementary batch of students
- Felicitation of PG rank holders, KUHS part-2 BDS toppers during convocation
- Instructed to closely monitor slow learners

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MINUTES OF THE MEETING.

NAME OF THE MEETING : Curriculum Committee Meeting
DATE : 12.07.2017
VENUE : Principal's Chamber.

AGENDA

- ⇒ TO FINALIZE LIBRARY DISSERTATION TOPICS
- ⇒ SUBMISSION OF SYNOPSIS OF THE THESIS TO THE ETHICAL COMMITTEE
- ⇒ GUIDELINES FOR INTERDEPARTMENTAL POSTINGS OF PGIS.



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DETAILS OF TEAM MEMBERS.

S.No	FACULTY NAME	DESIGNATION	SIGNATURE
1.	Dr. Pradeep Kumar	Principal, HOD Dept of Prosthodontics	
2.	Dr. Harish Kumar V.V	Head of Department Dept of Periodontics.	
3.	Dr. Binu Piuskumar	Head of Department Dept of Orthodontics.	
4.	Dr. Rajesh Mohammed	Head of Department Dept of Oral Pathology & Microbiology	
5.	Dr. Manoj Kumar	Head of Department Dept of Oral & Maxillofacial Surgery	
6.	Dr. Dhanya M	Head of Department Dept of Public Health Dentistry	
7.	Dr. Ramesh Kumar	Head of Department Dept of Conservative Dentistry	
8.	Dr. Prathyusha	Head of Department Dept of Pedodontics.	
9.	Dr. Sameera G. Nith	Curriculum Committee co-ordinator.	
10.	Athira Hari Saram	Student Representative	



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KMCT Medical College Campus, Mukkam, Kozhikode-673602
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

MINUTES OF THE MEETING.

1. Submission of thesis of 2015 admission batch by the end of Nov 2017.
2. Submission of library dissertation to the principal by 2016 admission batch by Aug 17.
3. PGs of 2017 admission batch are instructed to finalize library Dissertation topics by July 31st 2017.
4. PGs of 2017 admission batch were instructed to submit synopsis of their thesis to ethical committee.
5. Guidelines for Interdepartmental postings of PGs were given.

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Director

Vice Principal

All HODs

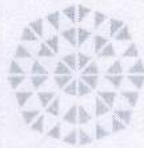
Administrative Office

Academic Meeting Coordinator



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DR. MANOJ KUMAR. K.P
Principal
KMCT Dental College
Manassery, Mukkam

Principal



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MINUTES OF MEETING.

NAME OF MEETING : Curriculum Committee Meeting

DATE : 07.03.2018

VENUE : Principal's Chamber.

AGENDA

- PTA MEETING OF PARENTS OF FAILED AND DETAINED STUDENTS
- REMEDIAL CLASSES FOR STUDENTS
- PAIN AND PALIATIVE POSTING



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DETAILS OF TEAM MEMBERS

S.No.	FACULTY NAME	DESIGNATION	SIGNATURE
1.	Dr. Manoj Kumar	Principal, HOD Dept of Oral & Maxillofacial Surgery	
2.	Dr. Harish Kumar V.V	Head of Department Dept of Periodontics	
3.	Dr. Binu Pioushokkemen	Head of Department Dept of Orthodontics	
4.	Dr. Rajesh Mohammed	Head of Department Dept of Oral Pathology & Microbiology	
5.	Dr. Sheeja B. M	Head of Department Department of Prosthodontics	
6.	Dr. Dhanya M	Head of Department Dept of Public Health Dentistry	
7.	Dr. Parthyushe	Head of Department Dept of Pedodontics	
8.	Dr. Ramesh Kumar	Head of Department Dept of Conservative Dentistry	
9.	Dr. Sameer G Nath	Curriculum Committee co ordinator	
10.	Pooja Varghese	Student Representative	



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MINUTES OF MEETING

- * PTA meeting of parents of jailed and detained students were called.
- * It has been decided to conduct remedial classes for the students with poor academic performance.
- * Strict monitoring of attendance percentage of student should be done.
- * To identify students with poor academic performance, help from professional psychologist should be taken.
- * Board members proposed utilization of digital de-addiction and counselling session.
- * Extension posting must not waive off for any student who has taken more than 20 leaves.
- * No. of leaves can be granted during extension posting.
- * Exemption from extension posting can be done only if it does not interfere with higher education.



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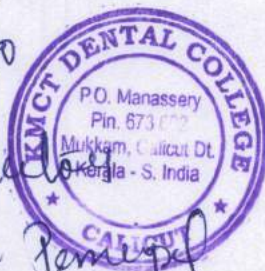
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- * Pain and palliative posting is made part of internship programme PHD department.
- * Proposal for induction programme for interns before starting the internship.
- * To conduct common model exam by first week of May.

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- ① Director
- ② Vice Principal
- ③ All HOD
- ④ Administrative office
- ⑤ Academic meeting coordinator.



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ACADEMIC YEAR

2016-2017



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MINUTES OF MEETING

- * NAME OF THE MEETING : Curriculum Committee Meeting
- * DATE : 09/06/2016
- * VENUE : Principals Chamber

AGENDA

- * ATTENDANCE & INTERNAL MARKS
- * MODEL EXAM CONDUCTION
- * PTA MEETING



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1.	Dr. Pradeep Kumar	Principal, HOD Dept of Perioendodontics	
2.	Dr. Harish Kumar V.V	Head of Department Dept of Periodontics	
3.	Dr. Binu Pambhothaman	Head of Department Dept of Orthodontics	
4.	Dr. Bindu J. Nair	HOD Dept of Oral Pathology & Microbiology	
5.	Dr. Manoj Kumar	Head of Department Dept of Oral & Maxillofacial Surgery	
6.	Dr. Dhamya M	Head of Department Dept of Public Health Dentistry	
7.	Dr. Mohd. Sadik	Head of Department Dept of Conservative Dentistry Professor	
8.	Dr. Smith A	Dept of Pedodontics	
9.	Dr. Sameera G. Nair	Curriculum Committee Co-ordinator	
10.	Dr. Anjali Valsodi	Student representative	



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MINUTES OF MEETING

- * Attendance and internal mark moderation to be done centrally.
- * It has been decided to permit 3 week study holiday for MDS part-1 students. Their last working date shall be 29-06-2016.
- * KUHS has decided to postpone MDS part-2 exams to the 36th month of their 3 year course. It has been understood that the proposal for the conduct of the exam in the 1st week of August has been submitted to the controller of examination.
- * All HODs have been instructed to finish off model exams for MDS part-2 candidates before first week of July.
- * It was proposed to conduct 2 extra set of theory exams for both 1st and 2nd BSc with the aim of improving pass percentage of KUHS exam.




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- * The extra theory exams shall be conducted in the interval between 1st and 2nd internal and between 2nd and 3rd internal.
- * Suggestions arouse as to guide students as to how to approach each questions systematically so that they can score better marks.
- * It is decided to call PTA meeting for all batches.
- * Proposal for short term studies, surveys have been submitted to IEC for approval.
- * Any study both in vivo and in vitro need to be submitted to committee for approval.

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All HODs

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MINUTES OF MEETING

- * NAME OF THE MEETING : Curriculum Committee Meeting
- * DATE : 14/12/2016
- * VENUE : Principals Chamber.

AGENDA

- * UNIVERSITY EXAM ELIGIBILITY
- * KUHS EXAM REGULATIONS
- * MDS SYNOPSIS SUBMISSION




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2.	Dr. Harish Kumar V.V	Head of Department Department of Periodontics	
3.	Dr. Binu Purneshwar	HOD Dept of Orthodontics	
4.	Dr. Rajesh Mohammed	Professor Dept of Oral Pathology & Microbiology	
5.	Dr. Manoj Kumar	Head of the Department Dept of Oral and Maxillo Facial Surgery	
6.	Dr. Shanya M	Head of Department Dept of Public Health Dentistry	
7.	Dr. Mohammed Sadik	Head of Department Dept of Conservative Dentistry	
8.	Dr. Anith A	Professor Dept of Pedodontics	
9.	Dr. Sameera G. Nith	Curriculum Committee Co-ordinators	
10.	Zainul Ameen	Student Representative	



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MINUTES OF THE MEETING.

- * UG, PG 2017 regulation for mark distribution has been proposed. Accordingly question paper format shall be modified.
- * Proposed to implement strict attendance requirements for all students to be eligible for appearing in the university exam.
- * A minimum of 80% for theory and practical session separately, continuation for any number of subjects but restricted to 22 ones only eligible in 5 years undergraduate term and scrutiny of minimum 70% attendance in non exam going subjects has been proposed to be made applied from 2017 exam going batch onwards.
- * In PG curriculum revision is put forward in mark distribution of theory paper.
- * New template has been proposed for thesis from 2017 submission onwards.



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- * Last date of submission for MDS synopsis for 2016 admission batch is Dec 30th.
- * The college unit comprising of staff and UG students posted in PHD department along with PGs from various specialities shall be visiting PHD & adopted school at Koodaranji for 2 days every month and will provide necessary care.
- * The progress of dissertation work of each final year exam going MDS student is to be recorded as submitted and approved by the university and to be remarked as good.
- * All 2nd year MDS students (newly promoted final year MDS student) are instructed to submit bound copies of HD before the start of practical exam.
- * Theory exams for MDS part-2 starts from 1st August and last till 8th August.

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MINUTES OF THE MEETING

NAME OF THE MEETING : Curriculum Committee Meeting
DATE : 25.01.2017
VENUE : Principal's Chamber.

AGENDA

- IMPLEMENTATION OF NEW KUHS REGULATION
- SUBMISSION OF LD AND THESIS
- QUESTION PAPER PATTERN CHANGE



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2.	Dr. Harishkumar V.V	Head of Department Dept of Periodontics.	
3.	Dr. Binu Purnushokan	Head of Department Dept of Orthodontics.	
4.	Dr. Rajeesh Mohammed	Professor Dept of Oral Pathology Microbiology	
5.	Dr. Manoj Kumar	Head of Department Dept of Oral and Maxillofacial Surgery.	
6.	Dr. Dhanya M	Head of Department Dept of Public Health Dentistry	
7.	Dr. Mohd. Sadiq	Head of Department Dept of Conservative Dentistry.	
8.	Dr. Amith A	Professor Dept of Pedodontics.	
9.	Dr. Janmeera H Nikhil	Curriculum Committee Coordinator	
10.	Varenya R	Student Representative	



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MINUTES OF THE MEETING.

- ① Implementation of new KUHS regulation for BDS and MDS students from 2016 admission batch onwards.
- ② There is no Part-1 exam for MDS 2016 admission onwards and Principal announced change in question paper pattern and mark distribution.
- ③ Submission date of LD for 2015 MDS batch was declared to be 15th February.
- ④ The submission date for thesis work for 2015 admission students was declared to be 30th Nov 2017.
- ⑤ Part-2 exam for 2014 admission batch may be held in May 2017. Two model exams should be scheduled in mid-March and mid-April 2017.
- ⑥ Principal announced change in pattern of question paper and mark distribution by KUHS for BDS 2016 admission onwards.
- ⑦ LD submission date for 2016 admission MDS students has been declared to be 31st March 2017.



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