



KMCT
DENTAL COLLEGE

TO WHOM SO EVER IT MAY CONCERN

This is to certify that the information in the attached document is verified by me and is true to the best of my knowledge.




PRINCIPAL

Dr. MANOJ KUMAR. K.P
Principal
KMCT Dental College
Manassery, Mukkam

Recognised by UGC u/s 2(f), Accredited by NAAC with A+ Grade, Approved Research Centre of KUHS





KMCT
DENTAL COLLEGE

IQAC MINUTES OF THE MEETINGS

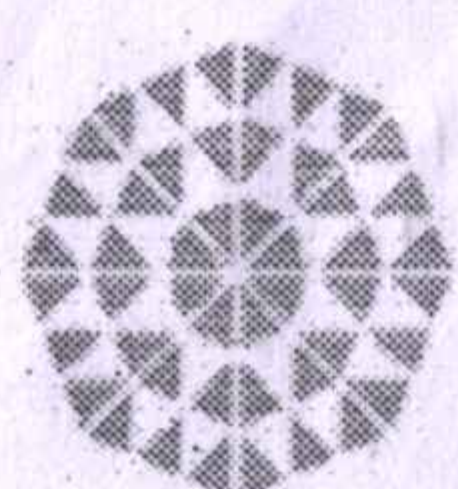
2023-24

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INNOVATION AND
ENTREPRENEURSHIP
DEVELOPMENT CENTRE





MINUTES OF MEETING

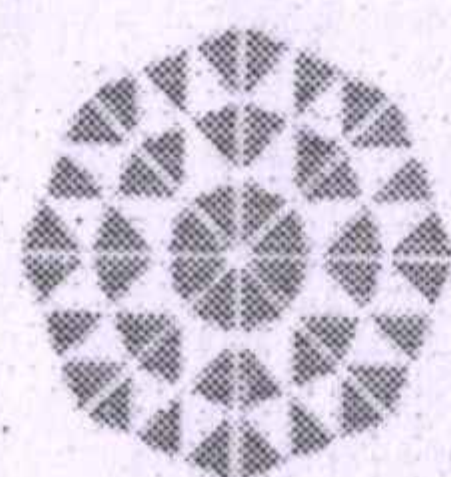
Name of Meeting	IQAC Meeting
Date: 23/05/2024	Venue: Board room

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION	SIGNATURE
CHAIRPERSON			
1.	DR MANOJ KUMAR	PRINCIPAL	
MEMBERS FROM MANAGEMENT			
2.	MR SALEEM	ACCREDITATION IN CHARGE	
3.	MRS SUJATHA S	ADMINISTRATIVE OFFICER	
FACULTY MEMBERS			
4.	DR.SHOBHA SUNDARESWARAN	PROF	
5.	DR SHEEJITH.M	HOD	
6.	DR.BINU PURUSHOTHAMAN	HOD	
7.	DR HARISH KUMAR VV	HOD	
8.	DR MANOJ VENGAL	HOD	
9.	DR RAJEESH MOHAMMED	HOD	





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10.	DR ELSY SIMON	HOD	
11.	DR.DHANYA MURALIDHARAN	HOD	
CO ORDINATOR /DIRECTOR OF IQAC			
12.	DR.AMITH ADYANTHAYA	IQAC CO-ORDINATOR	
13.	DR ABU NAZAR	DEPUTY IQAC CO-ORDINATOR	
CORE COMMITTEE MEMBERS			
14.	DR SANTHOSH VC	NAAC CO ORDINATOR	
15.	DR GEORGE BABU	PROF	
16.	DR ANISH VARKEY	READER	
17.	DR RANJITH M	PROFESSOR	
18.	DR TIM PETER	READER	
19.	DR ANJU R.V	READER	
20.	Dr VIDHYA VIJAYAN	SNR LEC	
21.	DR BAVITHA	READER	
22.	DR RESMI	SNR LEC	
NOMINEE FROM LOCAL SOCIETY			
23.	DR JOSEPH CC	PARENT REPRESENTATIVE	



Dr. MANOJ KUMAR.K.P

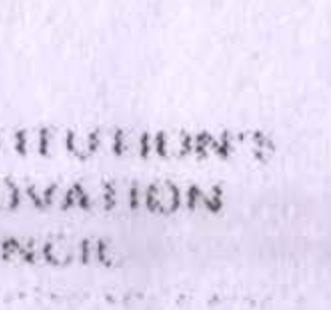
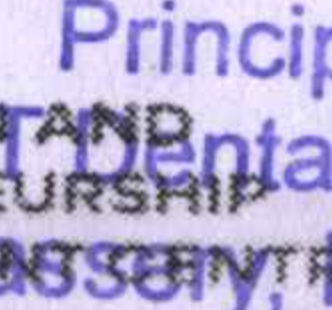
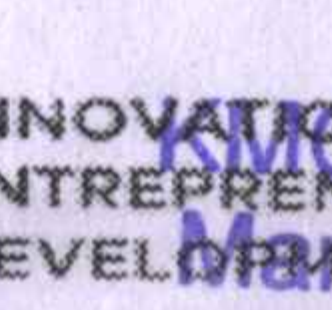
Principal

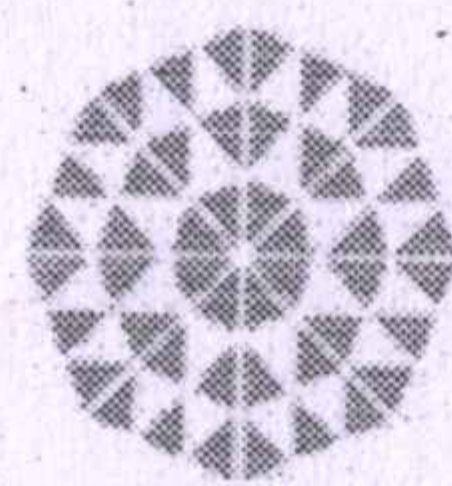
INNOVATION AND ENTREPRENEURSHIP DEVELOPMENT CENTRE

KMCT Medical College Campus, Mukkam, Kozhikode - 673602

☎ 0495-2292000 ✉ dental@kmct.edu.in

🌐 www.kmctdentalcollege.org



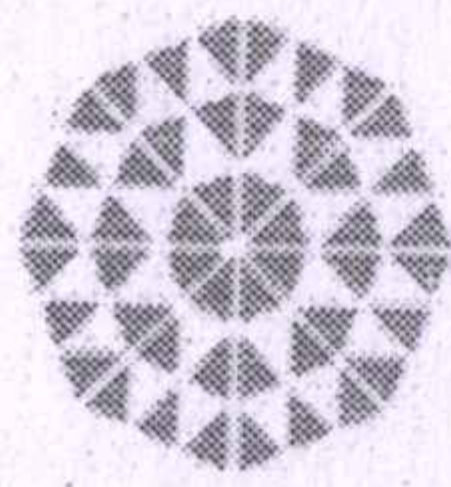


Members absent

1. MR SALEEM-ACCREDITATION IN CHARGE
2. DR JAVED - ALUMNI MEMBER
3. DR MANOJ A - GENERAL PRACTITIONER
4. DR MONISHA- READER
5. MRS SUJATHA S- ADMINISTRATIVE OFFICER

AGENDAS OF THE MEETING

<u>SL.NO</u>	<u>AGENDAS</u>
1.	Roadmap to AQAR submission 2024 – Dr Abu
2.	Reconstitution of committee members and criteria wise briefing – Dr Santhosh
3.	Website status and upgradation – Dr Anish
4.	Research updation – Dr Dhanya
5.	value added course and PHD program updation – IQAC coordinator
6.	IEDC – Dr Ravi
7.	Feedback and perception of students 2024-Dr Ranjith
8.	SSGP and PTA updation – Dr Mayeesh



PROCEEDINGS

The meeting began at 10:00 am with the IQAC chairman welcoming the attendees meeting for IQAC meeting and emphasised on need to reconstitute certain committees

- IQAC coordinator appreciated and thanked the criteria in charge and supporting staff for their selfless and dedication showed in compilation of AQAR 2022-23 and submission of the same, also highlighted and invited valuable suggestion for improving compilation AQAR for 2023-24.
- Dr.Abu briefed and suggested to accomplish AQAR in 2 phases. Phase 1 which includes criteria 1,4,7, and 8 within first 3 months and rest in second phase and also the status of Autonomous and NIRF was briefed.
- NAAC Coordinator Dr.Santhosh proposed one faculty coordinator from each department to be assigned to strengthen the documentation of NAAC.
- Sensitisation of all committee members according to new guidelines of NAAC

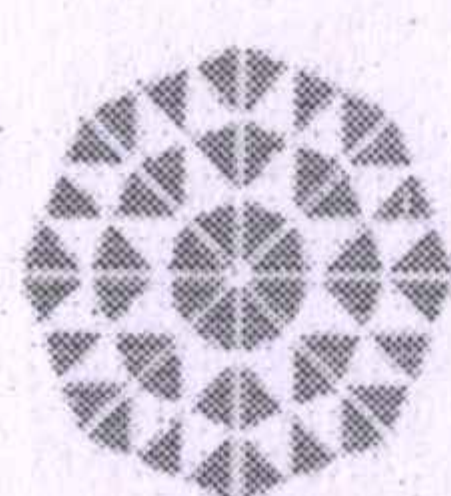
UPGRADATION OF WEBSITE – DR ANISH

- Shortcomings and upgradation of the website was discussed by website in charge Dr Anish and requested for more tabs and link
- Requested HOD's to timely update staff and student's achievements and more support team

RESEARCH UPDATION -DR.DHANYA

- Suggested periodic review report of ongoing research projects to IEC Every 3 months.



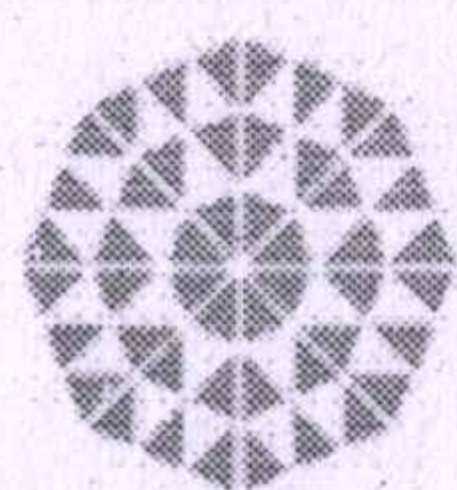


- Encouraged the faculty on publishing more articles in category 1 and Q1 articles and briefed on major hurdles on publishing. articles in these categories and highlighted the use of various software to write a professional scientific article.
- Dr.Shobha (Prof,Dept of orthodontics) insisted on having a outsourcing the writing skill through consultancy /agency for fast approval of publication and getting pg thesis published mandatory before appearing for university exam. This decision was sided by Dr.Sheejith(Prof,Dept of prosthodontics).
- IQAC coordinator suggested on having a common publication committee to be established for KMCT group of institutions.
- To improve the quality of articles and number of articles. in institution journal and improve the impact factor.
- More professional workshops on research to be organised in systematic manner.
- Need of programs on Industry and academia and to draft IPR policy.
- Dr.Amith(IQAC Cordinator) suggested on minimal corpus fund for every department annually to conduct CDES and workshop.
- Principal approved on taking up sponsorship from companies for conducting CDE's and workshops

MOU's AND Collaborations

- Principal congratulated MOU team for collaborating with 2 international universities in 2023.
- Dr.Amith and Dr.Anish initiated to restructure the Value Added courses and separate session on value added course and its approval by head of institution by next week.





- Principal announced Dr. Tim Peter as PhD Coordinator for KMCT Dental College and assigned to form committee, short profile of PhD guides their thrust areas to be highlighted in website with the link.
- Dr. Ranjith emphasized on reforming the feedback form on syllabus and curriculum.
- No major deficiency and grievances were reported by the various stakeholders as routine inspection was conducted in ladies' hostel by principal, IQAC coordinator and administrative officer. The shortcomings were rectified.
- Dr. Santhosh (NAAC Coordinator) suggested having one of our internal faculty as alumni president.

ANY OTHER WITH THE PERMISSION OF CHAIR

- Dr. Santhosh suggested separate session to be conducted for reconstitution of various committees
- Dr. Dhanya (Prof and HOD, Dept of community dentistry) suggested on revision of the research policy and its approval.
- Dr. Binu (HOD, Department of orthodontics) and Dr. Manoj Vengal (HOD Dept of OMR) insisted on giving ICMR STS for 2nd year students.
- Dr. Elsy (HOD, Dept of Conservative dentistry and endodontics) suggested to implement more hands-on programmes in Value Added courses and the swift action to be initiated by maintenance department when informed.



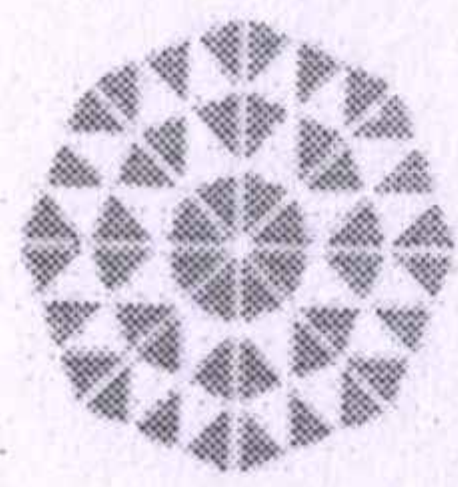
Dr. MANOJ KUMAR K.P

Principal

KMCT Dental College
Mannassery Mukkam
INNOVATION AND
ENTREPRENEURSHIP
DEVELOPMENT CENTRE



INSTITUTION'S
INNOVATION
COUNCIL



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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 1:00pm.

W

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DR MANOJ KUMAR K P

IQAC chairman

Amith

.....
DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
2. Principal
3. IQAC
4. All HODs
5. Administrative office



W

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Dr. MANOJ KUMAR K.P

Principal





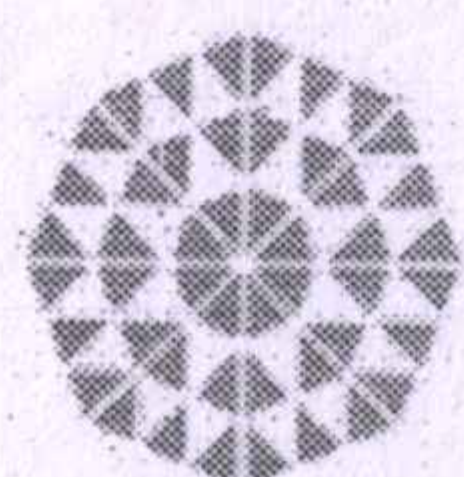
MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date: 25/01/2024	Venue: Board room

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION	SIGNATURE
CHAIRPERSON			
1.	DR MANOJ KUMAR	PRINCIPAL	
MEMBERS FROM MANAGEMENT			
2.	Miss AMINA	ASSISTANT DIRECTOR	
FACULTY MEMBERS			
3.	DR.SHOBHA SUNDARESWARAN	PROF	
4.	DR SHEEJITH.M	HOD	
5.	DR.BINU PURUSHOTHAMAN	HOD	
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7.	DR MANOJ VENGAL	HOD	
8.	DR RAJEESH MOHAMMED	HOD	
9.	DR ELSY SIMON	HOD	
10.	DR.DHANYA MURALIDHARAN	HOD	



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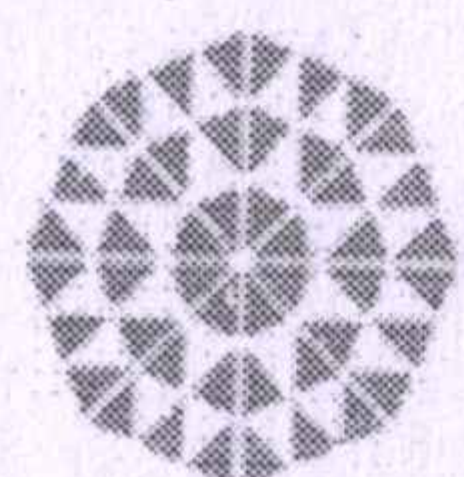
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CO ORDINATOR /DIRECTOR OF IQAC			
11.	DR.AMITH ADYANTHAYA	IQAC CO- ORDINATOR	
12.	DR ABU NAZAR	DEPUTY IQAC CO- ORDINATOR	
CORE COMMITTEE MEMBERS			
13.	DR SANTHOSH VC	NAAC CO ORDINATOR	
14.	DR GEORGE BABU	PROF	
15.	DR ANISH VARKEY	READER	
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17.	DR TIM PETER	READER	
18.	DR ANJU R.V	READER	
19.	Dr VIDHYA VIJAYAN	SNR LEC	
20.	DR BAVITHA	READER	
21.	DR RESMI	SNR LEC	
NOMINEE FROM LOCAL SOCIETY			
22.	DR JOSEPH CC	PARENT REPRESENTATIVE	
SSGP AND PTA			
23.	DR MAYEESH	READER	
24.	DR ASIF ISMAIL	READER	



Dr. MANOJ KUMAR.K.P
INNOVATION AND
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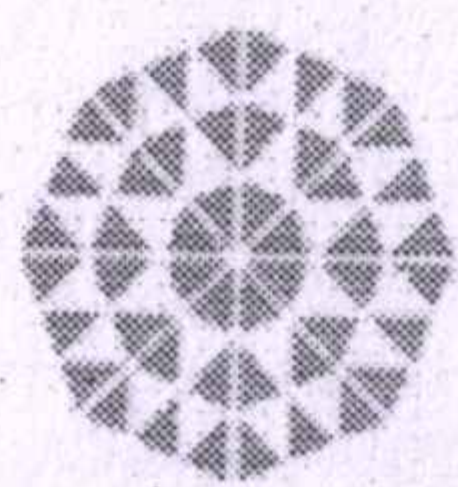
Members absent

1. Miss AMINA - ASSISTANT DIRECTOR
2. DR JAVED - ALUMNI MEMBER
3. DR MANOJ A - GENERAL PRACTITIONER

AGENDAS OF THE MEETING

<u>SL.NO</u>	<u>AGENDAS</u>
1.	Status of final AQAR submission 2024-2025.
2.	Discussion on strategies to make MOU's/consultancy/collaboration functional
3.	Organising the mandatory FDP program initiated by KUHS for all staffs under dental education unit.
4.	In collaboration with KUHS KMCT group of institution to be the center of skill lab enhancement training program for north kerala.
5.	Assessment of Internal and external audit for the academic year 2024.

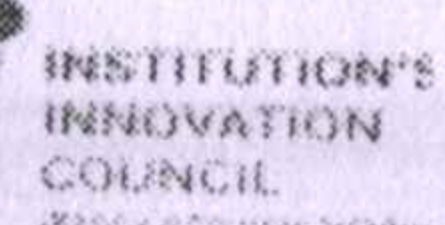
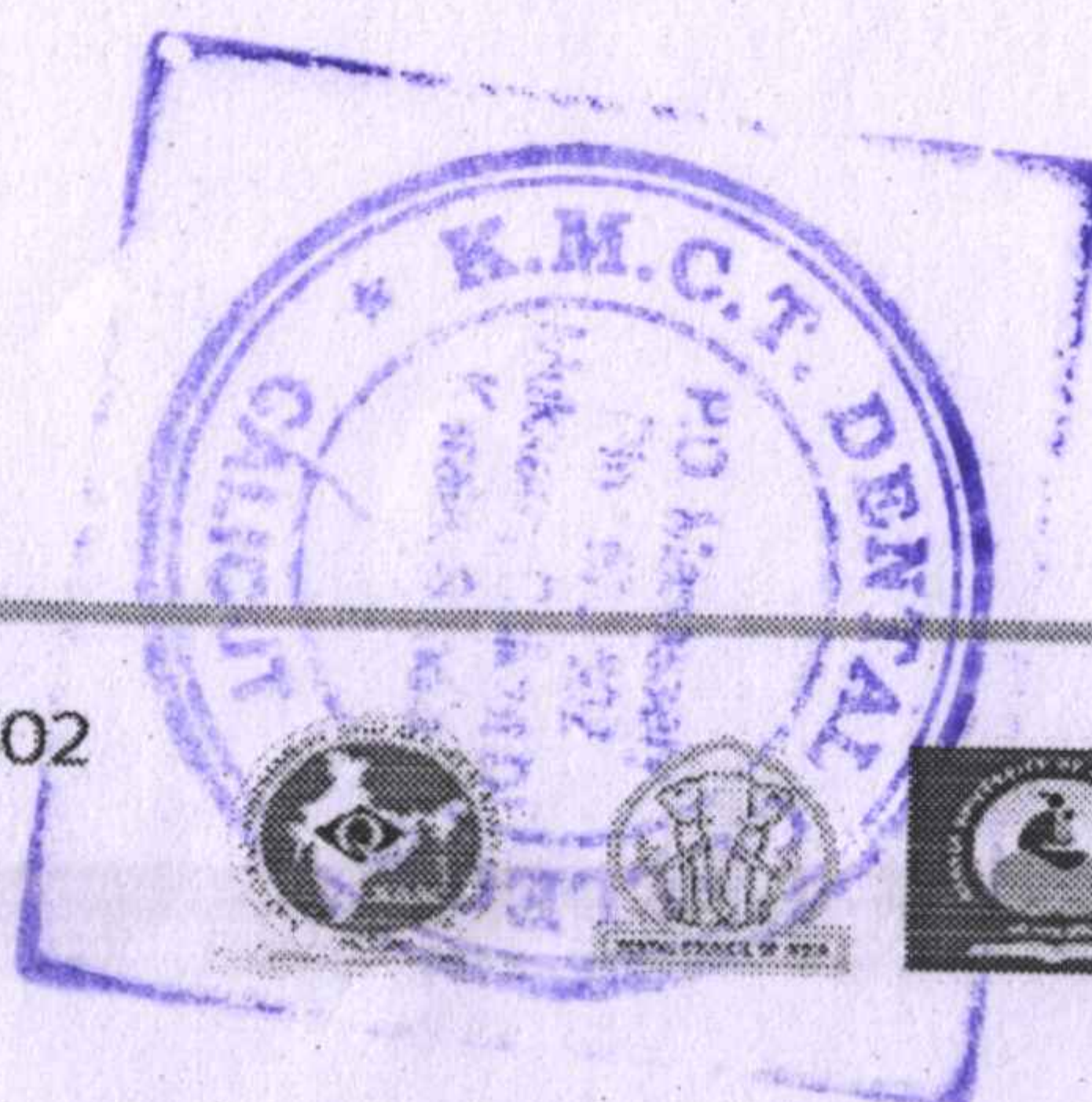


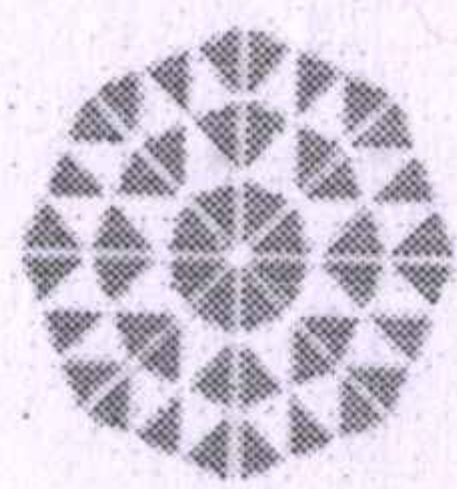


PROCEEDINGS

- The meeting began at 10:30 am with the IQAC chairman welcoming the attendees meeting for IQAC meeting. Dr.Abu briefed and suggested for the final submission of documents on 20/12/2024.
- NAAC Coordinator Dr.Santhosh through zoom meeting build a strategy to make various MOU's functional by recommending valuable suggestions by various MOU'S /consultancy/collaboration partners.
- Comprehensive FDP for 3 days in 2 phases (jan and feb) will be conducted utilizing 5 of resource persons from KUHS and 5 resource persons within college under DEU.
- University has selected KMCT Dental college as center for skill lab enhancement training. Training will be conducted in various modules for different intuition.
- Assessment of audit report was done meticulously and various measures were taken to implement the recommendations given by external and internal audit members.
- No major deficiency and grievances were reported by the various stake holders as routine inspection was conducted in ladies' hostel by principal, IQAC coordinator and administrative officer. The short comings were rectified.

ANY OTHER WITH THE PERMISSION OF CHAIR





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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 1:00pm.

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DR MANOJ KUMAR K P

IQAC chairman

.....
DR. AMITH ADYANTHAYA

IQAC coordinator

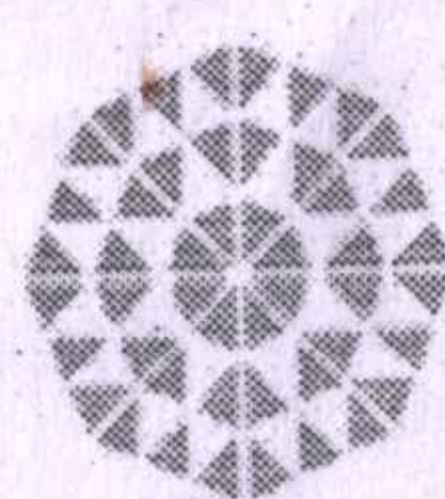
Copy to Principal

1. Director
2. Principal
3. IQAC
4. All HODs
5. Administrative office



.....
Dr. MANOJ KUMAR K.P
Principal
INNOVATION AND
ENTREPRENEURSHIP
DEVELOPMENT CENTRE
Manassery, Mukkam





MINUTES OF MEETING

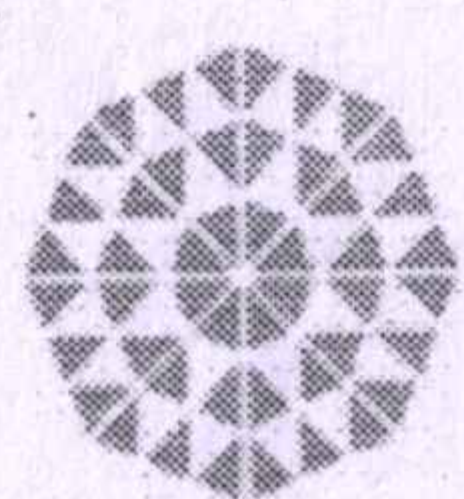
Name of Meeting	IQAC Meeting
Date: 23/10/2023	Venue: Board room

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

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CHAIRPERSON			
1.	DR MANOJ KUMAR	PRINCIPAL	
MEMBERS FROM MANAGEMENT			
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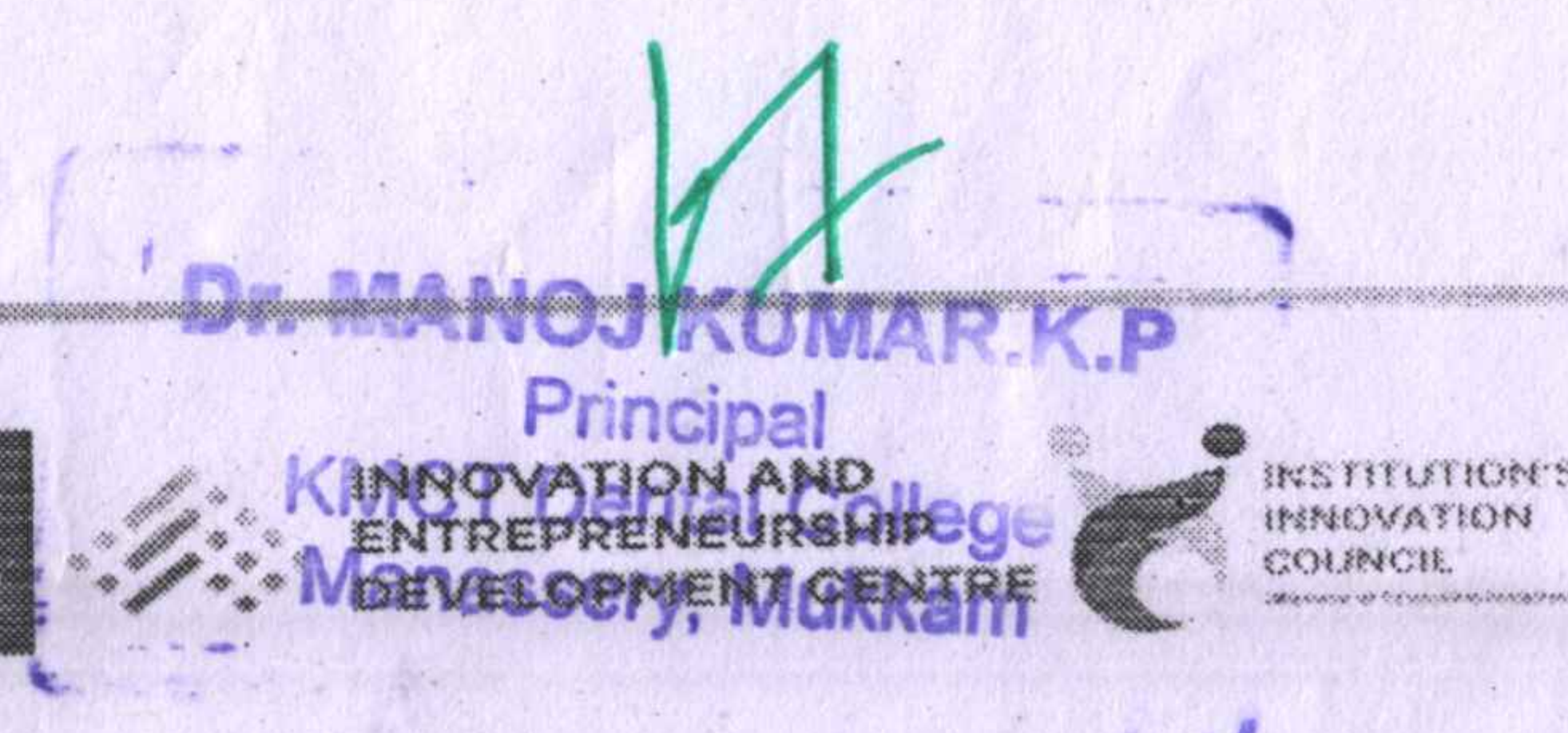
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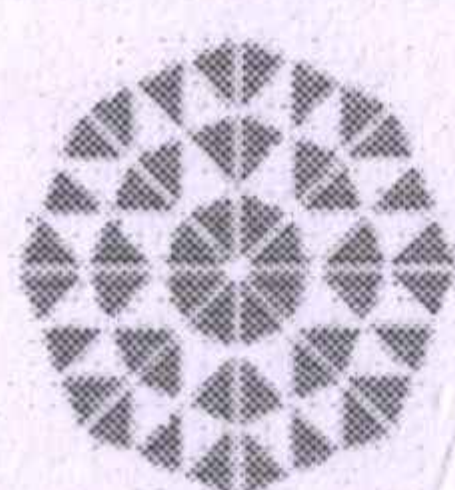
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18.	DR MONISHA	READER	
NOMINEE FROM LOCAL SOCIETY			
19.	DR JOSEPH CC	PARENT REPRESENTATIVE	
GENERAL PRACTITIONER			
20.	DR MANOJ A		

Members absent

1. DR ABISHEK - ALUMNI MEMBER





AGENDAS OF THE MEETING

<u>SL.NO</u>	<u>AGENDAS</u>
1.	Assessment of AQAR status 2024
2.	Briefing of new committee members and criteria incharge
3.	Research updation /international collaboration/MOU's
4.	IEDC for interns and PG's on upcoming events
5.	Internal and external audit for the academic year 2024

PROCEEDINGS

The meeting began at 10:00 am with the IQAC chairman welcoming the attendees meeting for IQAC meeting .IQAC coordinator appreciated and thanked the criteria in charge and supporting staff for their selfless and dedication, also highlighted and invited valuable suggestion for improving compilation AQAR for 2024-2025.

- NAAC Coordinator Dr.Santhosh appointed one faculty coordinator from each department to be assigned to strengthen the documentation of NAAC.
- Sensitisation of all new committee members according to new guidelines of NAAC

RESEARCH UPDATION/INTERNATIONAL COLLOBORATION /MOU's





- Workshop on article writing, selection of journal and patent filing were conducted.
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- Outsourcing to external consultancy to improve the quality of institution journal and making it indexed.
- Updation on Industry and academia and IPR policy.
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- No major deficiency and grievances were reported by the various stake holders as routine inspection was conducted in ladies' hostel by principal, IQAC coordinator and administrative officer. The short comings were rectified.

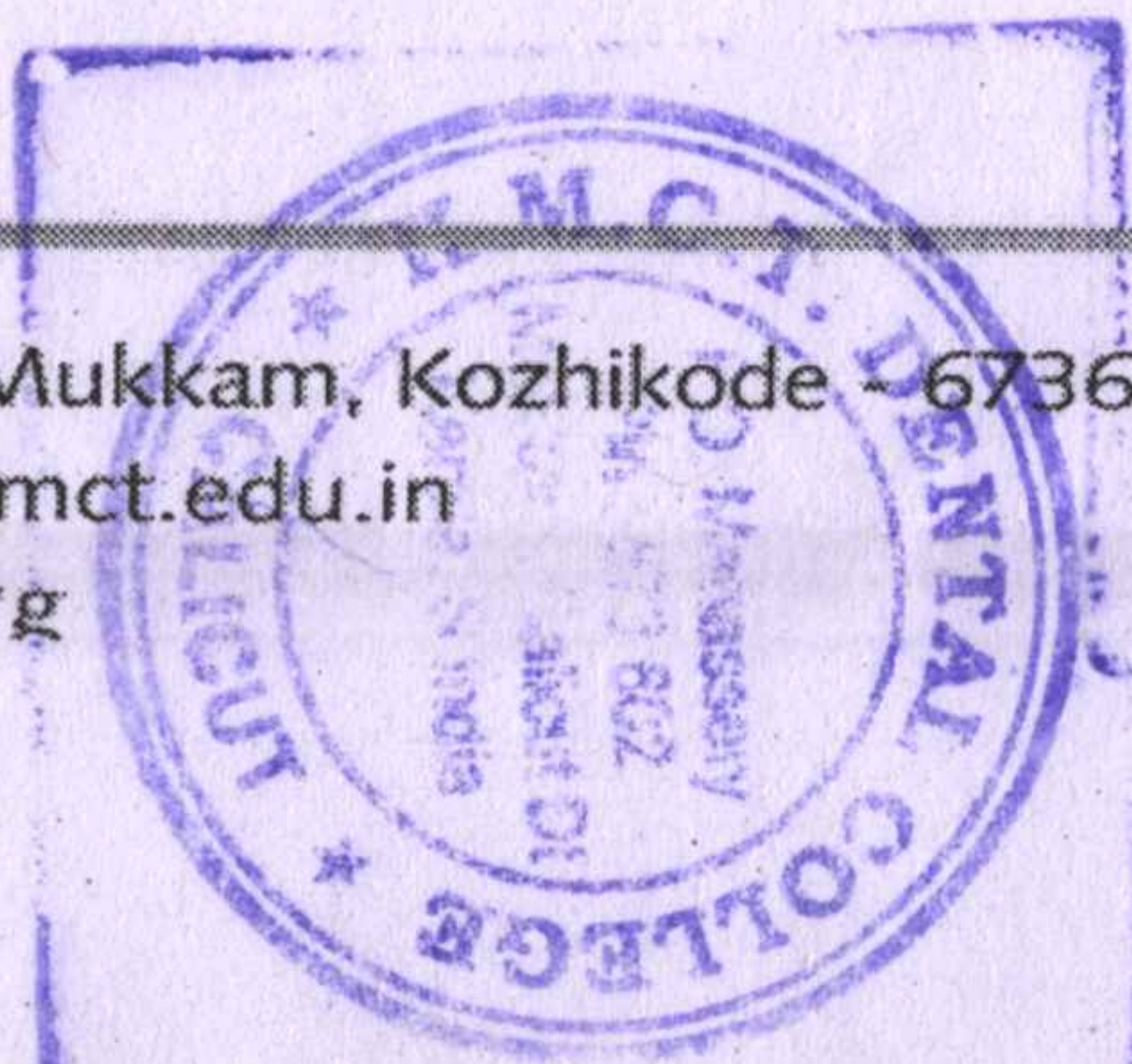
ANY OTHER WITH THE PERMISSION OF CHAIR

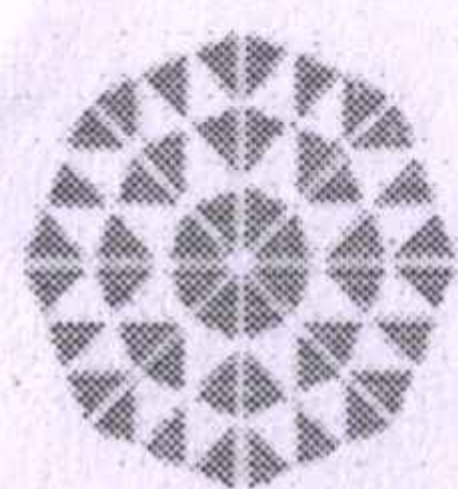
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 11:30pm.

.....
DR MANOJ KUMAR K P

.....
DR. AMITH ADYANTHAYA





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DENTAL COLLEGE

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IQAC chairman

[Handwritten signature]

IQAC coordinator

[Handwritten signature]

Copy to Principal

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Dr. MANOJ KUMAR K.P
Principal
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